

(Effective November 2025)

Venue (capacity)	Shouson Theatre (393 + 1 wheelchair space)	Louis Koo Cinema (119 + 2 wheelchair spaces)	Schedule
FOR DRAMA, DANCE, CONCERT, etc. (Daily booking sessions : 09-13 ; 14-18 ; 19-23)	HK\$	HK\$	
Performance # Per session per performance (within 4 hours) Per additional 1/2 hour Per additional 1 hour	12,400 1,700 3,400	4,500 625 1,250	A
Rehearsal / Set-up / Move-out Per session (within 4 hours) Per additional 1/2 hour Per additional 1 hour	6,200 830 1,660	2,400 315 630	B
Occupancy II # Per session (within 4 hours) Per additional 1/2 hour Per additional 1 hour	3,100 410 820	- - -	D
Occupancy I # Per session (within 4 hours) Per day (3 sessions)	1,240 3,720	510 1,530	C
Move-out after midnight 2400	4,550 / hour	2,600 / hour	B



THEATRE HIRING CHARGE (Effective November 2025)			
Venue (capacity)	Shouson Theatre (379 + 1 wheelchair space)	Louis Koo Cinema (119 + 2 wheelchair spaces)	Service #
FOR FILMSHOW Per screening (within 2.5 hours) Per additional 1/2 hour Per additional 1 hour 2 screenings within 4 hours Per additional 1/2 hour Per additional 1 hour	HK\$	HK\$	
	<i>Day time (0900 - 1800)</i>		
	8,000	5,700	E
	1,800	850	
	3,600	1,700	
	<i>Evening (1900 - 2300)</i>		
	12,650	-	E
	1,800	-	
	3,600	-	
FOR MEETING, CONFERENCE, SEMINAR, EVENT etc. # 9am-1pm, 2-6pm, 7-11pm Minimum 4 hours Per additional 1/2 hour Per additional 1 hour Move-out after midnight 2400			
	11,600	5,600	A
	1,500	700	
	3,000	1,400	
	4,550 / hour	2,600 / hour	A
DAMAGE AND CLEANING DEPOSIT (REFUNDABLE) Booking Period 1 – 2 days 3 – 14 days 15 days or above 1 – 3 days 4 days or above			
	1,750	-	
	3,500	-	
	7,000	-	
	-	1,750	
	-	3,500	



{Remarks}

1. Additional 15% on rental will be charged for booking on public holidays.
2. Package rate shall apply for activities of commercial nature at Shouson Theatre (\$21,000 per 4-hour session) and the Cinema (\$14,500 per 4-hour session).
3. Merchandise sales commission charge of 10% from the total sales revenue will be charged on any on-site sales activities with pre-approval from the venue manager.

APPENDIX

KEY CODE FOR THEATRE HIRING

Performance	- Concerts, dramas and any other functions which are classified as entertainment by the Manager.
Occupancy I	- The session does not include any service. Hirer is not allowed to use the venue for any purpose.
Occupancy II	- The session allows hirer to use the stage for simple rehearsal purpose. It does not include service of rehearsal purpose. It does not include service of technician and sound controller. Working lights and air-conditioning to stage are provided.
Meeting, Conference, Seminar, etc.	- Functions which are classified as non-entertainment by the manager.
Schedule A	- Normal air conditioning and electricity supply (for existing equipment and installation only), water supply, stage, furniture, electrical equipment and sound system as installed, experienced electrical technicians and sound controllers when necessary, dressing rooms and basic ushering service.
Schedule B	- Same as A except ushering service.
Schedule C	- Does not include service of any kind.
Schedule D	- Work lights and air-conditioning to stage.
Schedule E	- Normal air-conditioning supply, projection equipment, experienced projectionist and basic ushering service.