



THEATRE HIRING CHARGE

(Effective March 2025)

Venue (capacity)	Shouson Theatre (393 + 1 wheelchair space)	Louis Koo Cinema (119 + 2 wheelchair spaces)	McAulay Studio (73)	Schedule
FOR DRAMA, DANCE, CONCERT, etc. (Daily booking sessions : 09-13 ; 14-18 ; 19-23)	HK\$	HK\$	HK\$	
Performance # Per session per performance (within 4 hours) Per additional 1/2 hour Per additional 1 hour	12,400 1,700 3,400	4,500 625 1,250	2,200 310 620	A
Rehearsal / Set-up / Move-out Per session (within 4 hours) Per additional 1/2 hour Per additional 1 hour	6,200 830 1,660	2,400 315 630	1,100 210 420	B
Occupancy II # Per session (within 4 hours) Per additional 1/2 hour Per additional 1 hour	3,100 410 820	- - -	760 130 260	D
Occupancy I # Per session (within 4 hours) Per day (3 sessions)	1,240 3,720	510 1,530	320 960	C
Move-out after midnight 2400	4,550 / hour	2,600 / hour	1,350 / hour	B



THEATRE HIRING CHARGE					
(Effective March 2025)					
Venue (capacity)	Shouson Theatre (379 + 1 wheelchair space)	Louis Koo Cinema (119 + 2 wheelchair spaces)	McAulay Studio (73)	Service #	
FOR FILMSHOW	HK\$	HK\$	HK\$	E	
	<i>Day time (0900 - 1800)</i>				
	Per screening (within 2.5 hours)	8,000	5,700		-
	Per additional 1/2 hour	1,800	850		-
Per additional 1 hour	3,600	1,700	-		
2 screenings within 4 hours Per additional 1/2 hour Per additional 1 hour	<i>Evening (1900 - 2300)</i>			E	
		-	-		
		-	-		
FOR MEETING, CONFERENCE, SEMINAR, EVENT etc. #					
	9am-1pm, 2-6pm, 7-11pm Minimum 4 hours Per additional 1/2 hour Per additional 1 hour	11,600 1,500 3,000	5,600 700 1,400	2,300 290 580	A
Move-out after midnight 2400	4,550 / hour	2,600 / hour	1,350 / hour	A	



{Remarks}

1. Damage & cleaning deposit of \$6,000 may be charged for special setup/ move out or catering activity.
2. Additional 15% on rental will be charged for booking on public holidays.
3. Package rate shall apply for activities of commercial nature at Shouson Theatre (\$21,000 per 4-hour session) and the Cinema (\$14,500 per 4-hour session).
4. Merchandise sales commission charge of 10% from the total sales revenue will be charged on any on-site sales activities with pre-approval from the venue manager.

APPENDIX #

KEY CODE FOR THEATRE HIRING

Performance	- Concerts, dramas and any other functions which are classified as entertainment by the Manager.
Occupancy I	- The session does not include any service. Hirer is not allowed to use the venue for any purpose.
Occupancy II	- The session allows hirer to use the stage for simple rehearsal purpose. It does not include service of rehearsal purpose. It does not include service of technician and sound controller. Working lights and air-conditioning to stage are provided.
Meeting, Conference, Seminar, etc.	- Functions which are classified as non-entertainment by the manager.
Schedule A	- Normal air conditioning and electricity supply (for existing equipment and installation only), water supply, stage, furniture, electrical equipment and sound system as installed, experienced electrical technicians and sound controllers when necessary, dressing rooms and basic ushering service.
Schedule B	- Same as A except ushering service.
Schedule C	- Does not include service of any kind.
Schedule D	- Work lights and air-conditioning to stage.
Schedule E	- Normal air-conditioning supply, projection equipment, experienced projectionist and basic ushering service.