

(Effective January 2026)

Venue (capacity)	Louis Koo Cinema (119 + 2 wheelchair space)	Schedule
FOR DRAMA, DANCE, CONCERT, etc. (Daily booking sessions : 09-13 ; 14-18 ; 19-23) Performance # Per session per performance (within 4 hours) Per additional 1/2 hour Per additional 1 hour Additional Performance within the same Performance Session # Rehearsal / Set-up / Move-out Per session (within 4 hours) Per additional 1/2 hour Per additional 1 hour Occupancy I # Per session (within 4 hours) Per day (3 sessions) Move-out after midnight 2400	HK\$ 4,700 655 1,310 1,570 2,500 330 660 530 1,590 2,720 / hour	 A A B C B
FOR FILMSHOW Per screening (within 2.5 hours) Per additional 1/2 hour Per additional 1 hour Move-out after midnight 2400	 5,790 865 1,730 2,720 / hour	 E E

LOUIS KOO CINEMA HIRING CHARGE

(Effective January 2026)

Venue (capacity)	Louis Koo Cinema (119 + 2 wheelchair space)	Schedule
FOR MEETING, CONFERENCE, SEMINAR, EVENT, etc. # (Daily booking sessions : 09-13 ; 14-18 ; 19-23) Minimum 4 hours Per additional 1/2 hour Per additional 1 hour	HK\$ 5,830 730 1,460	A
ALL-INCLUSIVE PACKAGE FOR COMMERCIAL MEETING, CONFERENCE, SEMINAR, EVENT etc. # Package included: - 4 wireless microphones - Video projector and built-in screen - Free Broadband connection - Provision of sound feed and power supply for Video/Sound Recording with hirer's own equipment and helper for commercial purpose - Technical support during the booking session	14,800	A
DAMAGE AND CLEANING DEPOSIT (REFUNDABLE) Booking Period 1 – 3 days 4 days or above	1,750 3,500	

**{Remarks}**

1. Additional 15% on rental will be charged for booking on public holidays.
2. Merchandise sales commission charge of 10% from the total sales revenue will be charged on any on-site sales activities with pre-approval from the venue manager.

APPENDIX

KEY CODE FOR THEATRE HIRING

Performance	- Concerts, dramas and any other functions which are classified as entertainment by the Manager.
Occupancy I	- The session does not include any service. Hirer is not allowed to use the venue for any purpose.
Occupancy II	- The session allows hirer to use the stage for simple rehearsal purpose. It does not include service of rehearsal purpose. It does not include service of technician and sound controller. Working lights and air-conditioning to stage are provided.
Meeting, Conference, Seminar, etc.	- Functions which are classified as non-entertainment by the manager.
Schedule A	- Normal air conditioning and electricity supply (for existing equipment and installation only), water supply, stage, furniture, 2 wireless microphones, electrical equipment and sound system as installed, experienced electrical technicians and sound controllers when necessary, dressing rooms and basic ushering service.
Schedule B	- Same as A except ushering service.
Schedule C	- Does not include service of any kind.
Schedule D	- Work lights and air-conditioning to stage.
Schedule E	- Normal air-conditioning supply, projection equipment, experienced projectionist and basic ushering service.